

Contract Agreement

THIS AGREEMENT, made this 06 day of March 2020 between **PAMANTASAN NG LUNGSOD NG MAYNILA** of General Luna corner Muralla Sts., Intramuros, Manila (hereinafter called the “Entity”) and **Otus Copy Systems, Inc.**, of 10th Floor, MG Building 75 Shaw Blvd., Brgy. Daang Bakal Mandaluyong City (hereinafter called the “Contractor”).

WHEREAS, the Entity is desirous that the Contractor execute “**Rental of Photocopying Machines**” (hereinafter called “the Works”) and the Entity has accepted the Bid for **One Million Four Hundred Ninety-Four Thousand Pesos (PHP1,494,000.00)** only, by the Contractor for the execution and completion of such Works and the remedying of any defects therein.

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement, words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract hereinafter referred to.
2. The following documents shall be attached, deemed to form, and be read and construed as integral part of this Agreement, to wit:
 - (a) General and Special Conditions of Contract;
 - (b) Drawings/Plans;
 - (c) Specifications;
 - (d) Invitation to Bid;
 - (e) Instructions to Bidders;
 - (f) Bid Data Sheet;
 - (g) Addenda and/or Supplemental/Bid Bulletins, if any;
 - (h) Bid form, including all the documents/statements contained in the Bidder’s bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder’s response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity’s bid evaluation;
 - (i) Eligibility requirements, documents and/or statements;
 - (j) Performance Security;
 - (k) Notice of Award of Contract and the Bidder’s conforme thereto;
 - (l) Other contract documents that may be required by existing laws and/or the Entity.
3. In consideration of the payments to be made by the Entity to the Contractor as hereinafter mentioned, the Contractor hereby covenants with the Entity to execute

and complete the Works and remedy any defects therein in conformity with the provisions of this Contract in all respects.

4. The Entity hereby covenants to pay the Contractor in consideration of the execution and completion of the Works and the remedying of defects wherein, the Contract Price or such other sum as may become payable under the provisions of this Contract at the times and in the manner prescribed by this Contract.

IN WITNESS whereof the parties thereto have caused this Agreement to be executed the day and year first before written.

Signed, sealed, delivered by ROBERTO J. DELACRUZ, the Executive Vice-President (for the Entity)

Signed, sealed, delivered by JOEY A. FRANCISCO the Authorized Representative (for the Contractor).

PAMANTASAN NG LUNGSOD NG MAYNILA:

(SGD.) ROBERTO J. DELA CRUZ
Executive Vice-President

OTUS COPY SYSTEMS, INC.:

(SGD.) JOEY A. FRANCISCO
Authorized Representative

SIGNED IN THE PRESENCE OF

(SGD.) LUZVIMINDA B. LANDICHO
Vice President for Finance

(SGD.) CLAIRE B. JOSEPH
Witness

ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES)
CITY OF MANILA) S.S.

Before me, a Notary Public, for and in the City of Manila, this 06 day of March 2020, personally appeared **MR. ROBERTO J. DELA CRUZ** and **MR. JOEY A. FRANCISCO** presenting to me their Government issued IDs and Community Tax Certificates (CTCs) as follows:

NAMES	GOVERNMENT I.D.	ISSUED AT	ISSUED ON
ROBERTO J. DELA CRUZ			
JOEY A. FRANCISCO	Driver's License	LTO- Mandaluyong	Oct. 20, 2017 valid until Oct. 17, 2022

Known to me and whom I have identified personally through their competent evidence of identity, including but not limited to said IDs, to be the same persons who acknowledged and represented to me the foregoing documents, and further declared and attested to me that they have executed the same with full authority to act and sign as representatives in behalf of their respective principals.

This document, consisting of three (3) pages, including this page where the acknowledgement is written, has been signed by the parties and their instrumental witnesses on each page thereof and refers to a Contract Agreement.

WITNESS MY HAND AND SEAL on the date and place above written.

(SGD.) Atty. Michael Darwin M. Bayotas
NOTARY PUBLIC
Attorney's Roll No.56180

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