



PAMANTASAN NG LUNGSOD NG MAYNILA
(University of the City of Manila)
Intramuros, Manila

NOTICE OF VACANT ADMINISTRATIVE POSITION

| POSITION | SG | OFFICE/COLLEGE | ITEM NO. (Budget Year 2015) | QUALIFICATIONS | | | |
|-----------------------------------|----|----------------|-----------------------------------|---|-----------------------------|----------------------------|---|
| | | | | EDUCATION | EXPERIENCE | TRAINING | ELIGIBILITY |
| Senior Administrative Assistant V | 18 | OVPPA | 948 | Completion of two-year studies in college or High School Graduate with relevant vocational/trade course | 4 years relevant experience | 24 hours relevant training | Career Service (Sub-professional)/ First Level Eligibility |

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