



# PAMANTASAN NG LUNGSOD NG MAYNILA

(University of the City of Manila)  
General Luna St. corner Muralla St., Intramuros, Manila  
www.plm.edu.ph ☒ Trunklines: (02) 527-7941 to 48

## College of Law General Information on Freshman Admission

### THE COLLEGE OF LAW

The College of Law formally opened its doors in School Year 1989-1990. Resolution No. 1329, dated 18 April 1989, of the Board of Regents authorized the establishment of a College of Law in the university and approving thereat a curriculum for the first year level. During its deliberation, the Board agreed that the College of Law should primarily promote social justice through legal education. It is along this line that the curriculum was developed.

On 02 April 1990, the Board of Regents approved the curriculum for the second to fourth year levels based on DECS Order No. 27, series of 1989 (Standard Law Curriculum).

The first Dean of the College of Law was Atty. Serafin V.C. Guingona who was later appointed as Associate Justice of the Court of Appeals.

### ADMISSION REQUIREMENTS

1. A general weighted average (GWA) of at least 2.00 (84%) in the bachelor's degree.
2. Applicants must have earned: 18 units of English, 6 units of Mathematics, and 18 units of Social Science subjects. Applicants lacking units must satisfy these requirements during summer before they are allowed admission.
3. Official Transcript of Records (TOR) from a recognized university or college.
4. Manila residency as evidenced by the applicant's voter's ID/certification, and a Barangay certification. (For Manila scholars only)\*
5. Any government-issued ID (competent evidence of identification) and/or CTC.
6. Income tax return of the applicant, or the applicant's parent, in the year prior to the date of application.
7. Two [2] recent passport-size, identical colored photos.
8. Letter of recommendation from the Dean or Head of former school.

### ACCEPTANCE

Acceptance to the College will be based on the satisfaction of the following:

- Compliance with admission requirements
- Submission of required documents
- Passing the College of Law Admissions Test
- Personal interview and evaluation by the Committee on Admissions

### PROCESSING OF APPLICATIONS

1. Submit the admission requirements to the College for a preliminary screening according to the criteria on admission.
2. An application form is issued to applicants who meet the criteria for admission.
3. Pay the non-refundable CLAT fee at the Cashier's Office.
4. Submit the filled-up application form and secure a test permit.
5. An applicant who passes the CLAT will be informed of the date of interview. Non-response within five (5) days or non-appearance during the interview will cause forfeiture of slot in the College.
6. Qualified applicants will be informed of enrollment schedule. The list of successful freshmen will be posted in the College of Law.

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### IMPORTANT REMINDERS:

The Committee on Admission reserves the right to deny the admission of an applicant if the above requirements and all other admission criteria are not satisfactorily complied with.

Admission decision will be based on the result of the evaluation of all the required documents, as well as the entrance examination and the interview. The Committee on Admission shall submit to the Dean of the College its recommendation for his review and final recommendation to the President of the University.

Any evidence of fraud, misrepresentation, or non-disclosure by the applicant of any information relative to the requirements shall be a ground for the cancellation of his admission or enrollment.

**\*Note:**

Non-residents of Manila may apply as regular full paying students. For schedule of fees, pls. refer to [www.plm.edu.ph](http://www.plm.edu.ph).