



Republic of the Philippines  
**PAMANTASAN NG LUNGSOD NG MAYNILA**  
(University of the City of Manila)  
General Luna Street corner Muralla Street  
Intramuros, Manila, Philippines



## Office of the Vice President for Administration

**ELITE SCIENTIFIC AND DIAGNOSTIC INT'L. SUPPLIES CO.**  
*Unit 1625 Cityland Mega Plaza*  
*Pasig City*

Attention: **MR. RAMON A. RELLOSA**  
*President / Authorized Representative*

### NOTICE TO PROCEED

**Dear Mr. Rellosa:**

The attached Contract Agreement having been approved, notice is hereby given to **ELITE SCIENTIFIC AND DIAGNOSTIC INT'L. SUPPLIES CO.** that work may commence on the **Supply and Installation of Various Laboratory Furniture and Fixtures**, upon receipt of this notice.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the **PAMANTASAN NG LUNGSOD NG MAYNILA**.

Very truly yours,

(*Sgd.*)  
**Mr. CARMELO B. DELA CRUZ**  
*Acting Vice President for Administration*  
**PAMANTASAN NG LUNGSOD NG MAYNILA**

I acknowledge receipt of this Notice on \_\_\_\_\_ (date of receipt)  
Name of the Representative of the Bidder: \_\_\_\_\_  
Authorized Signature: \_\_\_\_\_