



Republic of the Philippines
PAMANTASAN NG LUNGSOD NG MAYNILA
(University of the City of Manila)
 Intramuros, Manila



PLM-BIDS AND AWARDS COMMITTEE (PLM-BAC)

Minutes of the Pre-Bid Conference

Date	20 February 2019	Venue	PRMEC		Meeting No.	7 th PLM-BAC Meeting
Day	Wednesday	Start	2:30 pm	4:10 pm	Minutes Taker	GILBERT S. DADOR

ATTENDEES	
Name	Minutes Approval Signature/Remarks
Atty. RUFINO V. ABUDA <i>BAC Chairperson/ Vice President for Legal Affairs</i>	Signed
Arch. GIL C. EVASCO <i>BAC Vice-Chairperson / Vice President for Academic Affairs</i>	Signed
Mr. BENEDICTO L. AVILA <i>BAC Member/AVP for ICTO</i>	Signed
Mr. ROOSEVELT D. DOMINGUEZ <i>BAC Member/AVP for Administration</i>	Signed
Mr. EDUARDO G. RONQUILLO <i>BAC Member / Budget Office</i>	Signed
<p>End-User/PMO: 1. Engr. Karen Leyson, Chief, PFMO</p> <p>Bidder's Representatives:</p> <p style="text-align: center;"><u>Pre-Bid Conference</u> <u>Supply and Delivery of Materials for the Construction of Storage Room at GEE Roof Deck (Re-Bidding)</u></p> <p>1. No prospective bidder attended</p> <p>Guest(s)/Observer (s): 1.</p> <p>TWG Legal: 1. Atty. JACINTO C. GARCIA, JR.</p> <p>TWG Technical: 1. Engr. JUAN C. TALLARA, JR. 2. Engr. JARED CRUZ 3. Engr. DENNIS DIANO</p> <p>TWG Finance: 1. Ms. MARIA DIANA S. NOVISTEROS</p> <p>BAC Secretariat: 1. Atty. MAY ANGELI M. ESTOLAS 2. Mr. CHRISTOPHER E. BANDOJO 3. Mr. RON MARR P. EVANGELISTA 4. Mr. JOMAR B. EGUIA 5. Mr. GILBERT S. DADOR</p>	

6. Ms. EMILY D. SALES 7. Ms. SHARON GAY D. DUDANG (On Leave) 8. Mr. MICHAEL D. PICARDAL	
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AGENDA

1. Call to Order
2. Certification of Quorum
3. Pre-Bid Conference
 - 3.1 Supply and Delivery of Materials for the Construction of Storage Room at GEE Roof Deck (Re-bidding)

DISCUSSION HIGHLIGHTS

No.	Particulars	Agreement / Remarks	Timeline	Responsible
1	Call to Order	The BAC Chair called the meeting to order at 2:30 p.m.	N/A	Chairperson /Vice-Chairperson
2	Certification of Quorum	The BAC Secretariat certified the presence of a quorum.	N/A	BAC Secretariat
3	Pre-Bid Conference			
3.1	Supply and Delivery of Materials for the Construction of Storage Room at GEE Roof Deck (Re-bidding)	<p>The BAC Secretariat presented the project Supply and Delivery of Materials for the Construction of Storage Room at GEE Roof Deck (Re-bidding). The ABC of the project is One Million Five Hundred Thousand Pesos (Php1,500,000.00) only.</p> <p>The BAC Secretariat informed the Committee that no prospective bidder attended the said Pre-Bid Conference. However, four (4) prospective bidders viewed the said project in the Philgeps Website.</p> <p>The BAC Secretariat informed the Committee, however, that Up-town Industrial Sales Inc. called up the project coordinator last February 20, 2019 and manifested that they will send their queries thru e-mail within the day.</p> <p>The Committee acknowledged the updates from the BAC Secretariat.</p> <p>Furthermore, the BAC Secretariat informed the Committee that the end-user certified that all documents attached are complete and in order and all goods included in the project have been technically described without any reference to brand names as provided under Section 18 of the RIRR of RA 9184.</p> <p>Likewise, the BAC Secretariat certified that the Invitation to Bid and Bidding Documents of the said project were posted in PLM and Philgeps Websites, and at a conspicuous place within the premises of PLM in compliance with Section 21 of the RIRR of RA 9184.</p>	N/A	BAC/BAC Secretariat

		The BAC Chair terminated the Pre-Bid Conference.		
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The meeting was adjourned at 4:10 p.m.

Prepared by:

(Sgd.) GILBERT S. DADOR
Staff, BAC Secretariat
Date: _____

Reviewed by:

(Sgd.) Atty. MAY ANGELI M. ESTOLAS
Acting Chief, Procurement Office
Date: _____