

Republic of the Philippines
Pamantasan ng Lungsod ng Maynila
(University of the City of Manila)
Intramuros, Manila

Request for Publication of Vacant Position

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of (Pamantasan ng Lungsod ng Maynila) in the CSC website:

MA. LEONORA V. DE JESUS, Ph. D.

University President

Date: June 27, 2018

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Mechanical Shop General Foreman	736	13	Php24,224.00	High School Graduate or Completion of relevant vocational/ trade course	16 hours of relevant training	3 years of relevant experience	Mechanic (Automotive Servicing) (MC 10, s. 2013-Cat. II)	None	Property and Supplies Office
2	Driver II	745	4	Php12,674.00	Elementary School Graduate	None required	None required	Professional Driver's License (MC 10, s. 2013-Cat. IV)	Preferably can drive bus	
3	Driver III	742	8	Php16,282.00	Elementary School Graduate	4 hours of relevant training	1 year of relevant experience	Professional Driver's License (MC 10, s. 2013-Cat. IV)	Able to drive bus (service)	

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than July 31, 2018.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

Ms. Herminia D. Nuñez
Chief, HRD Office
Pamantasan ng Lungsod ng Maynila,
Gen. Luna St. cor Muralla St. Intramuros, Manila
hdnunez@plm.edu.ph/cimayoyo@plm.edu.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

Published on: July 13, 2018

Published at: www.plm.edu.ph