



PAMANTASAN NG LUNGSOD NG MAYNILA
(University of the City of Manila)
Intramuros, Manila

NOTICE OF VACANT ADMINISTRATIVE POSITION

| POSITION | SG | ITEM NO. (Budget Year 2017) | QUALIFICATIONS | | | |
|------------------------|----|--------------------------------------|-------------------|-------------------------|------------------------|------------------------------------------------------------------|
| | | | EDUCATION | EXPERIENCE | TRAINING | ELIGIBILITY |
| Executive Assistant II | 17 | 704 | Bachelor's degree | 1 year of experience | 4 hours of training | Career Service (Professional)/ Second Level Eligibility |