



PAMANTASAN NG LUNGSOD NG MAYNILA
(University of the City of Manila)
 Intramuros, Manila

NOTICE OF VACANT ADMINISTRATIVE POSITIONS

POSITION	SG	OFFICE/COLLEGE	ITEM NO. BY 2010	QUALIFICATIONS			
				EDUCATION	EXPERIENCE	TRAINING	ELIGIBILITY
Clerk II	4	Procurement	941	Completion of two years studies in college	None required	None required	Career Service (Sub-professional) First Level Eligibility
Utility Worker II	3	PDSPO	1051	Must be able to read and write	None required	None required	None required (MC 11, s. 96-Cat. III)
Utility Worker II	3	PDSPO	1056	Must be able to read and write	None required	None required	None required (MC 11, s. 96-Cat. III)
Utility Worker II	3	OUSEC	697	Must be able to read and write	None required	None required	None required (MC 11, s. 96-Cat. III)
Reproduction Machine Operator II	5	OVPA	911	Elementary School Graduate	None required	None required	None required (MC 11, s. 96-Cat. III)

POSITION	SG	OFFICE/COLLEGE	ITEM NO. BY 2010	QUALIFICATIONS			
				EDUCATION	EXPERIENCE	TRAINING	ELIGIBILITY
Storekeeper I	4	PDSPO	1046	Elementary School Graduate	None required	None required	None required (MC 11, s. 96-Cat. III)
Utility Worker II	3	OVPA	916	Must be able to read and write	None required	None required	None required (MC 11, s. 96-Cat. III)
Utility Worker II	3	OVPA	918	Must be able to read and write	None required	None required	None required (MC 11, s. 96-Cat. III)