



PAMANTASAN NG LUNGSOD NG MAYNILA
 (University of the City of Manila)
 Intramuros, Manila

REQUEST FOR PROPOSAL

Date: _____
 RFP No.: 011818-021

Company Name: _____

Address: _____

TIN: _____

Business Permit No.: _____

PhilGEPS Cert. No.: _____

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided at the back portion of this request for quotation. Submit your quotation duly signed by you or your duly authorized representative not later than _____

Open quotations may be submitted, manually or through facsimile or email at the address and contact number indicated below.

Atty. MAY ANGELI M. ESTOLAS
Acting Chief, Procurement Office

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s for the item/s as follows:

Item Description	Qty.	Unit of Issue	Approved Budget for the Contract (ABC)	OFFER				
				Price (Inclusive of Tax)		Compliance with Technical Specifications (please check)		Remarks
				Unit Price	Total Price	Yes	No	
Purchase of Office Supplies	1	lot						
USB Flash Drive 16G	75	pc.	30,000.00					
pc ID Holder (meal stubs) for the participants	650	pc.	9,750.00					
100 pc ID Holder (meal stubs) for the organizers	100	pc.	1,500.00					
Ballpen, Black	760	pc.	3,620.00					
Notebook	650	pc.	7,800.00					
Bondpaper, A4 size, 80gsm	39	ream	9,050.00					
Double sided Adhesive Tape with foam	40	pc.	3,600.00					
Long Folder	400	pc.	2,000.00					
Fastener	2	box	180.00					
Permanent Markers, Black	20	pc.	560.00					
Masking Tape 1"	23	pc.	490.00					
Correction Tape	3	pc.	60.00					
Brown Envelop Long	700	pc.	3,500.00					
DVDR	700	pc.	14,000.00					
Total			86,110.00					

This is to certify that I personally conducted the canvass and that the data herein are true and correct.

NOLI C. DISCAYA, JR.
Canvasser

Mobile No.: 0925-7305799 (sun)
 Email Add.: ncdiscaya@plm.edu.ph

Payment Terms: _____

Delivery Period: _____

 (Signature over Printed Name)

Tel. No.: _____

Mobile No.: _____

E-Mail: _____

Gen. Luna cor. Muralla Sts., Intramuros, Manila
Telefax No. (02)528-4592, Email add: procurement@plm.edu.ph