



Republic of the Philippines  
**PAMANTASAN NG LUNGSOD NG MAYNILA**  
(University of the City of Manila)  
Intramuros, Manila



**PLM - BIDS and AWARDS COMMITTEE (PLM-BAC)**

**INVITATION TO BID**

The Pamantasan ng Lungsod ng Maynila, through its Bids and Awards Committee (BAC), invites suppliers/ manufacturers/distributors/contractors to bid for the hereunder project:

Name of Project : **DIGITIZATION SERVICES**  
Location : PLM, Intramuros, Manila  
ABC : **PhP2,000,000.00**

Prospective bidders should have experience in undertaking a similar project within the last 5 years with an amount of at least 50% of the proposed project for bidding. The Eligibility Check/Screening as well as the Preliminary Examination of Bids shall use non-discretionary "pass/fail" criteria. Post-qualification of the lowest calculated bid shall be conducted.

All particulars relative to Eligibility Statement and Screening, Bid Security, Performance Security, Pre-Bidding Conference(s), Evaluation of Bids, Post-Qualification and Award of Contract shall be governed by the pertinent provisions of R.A. 9184 and its Implementing Rules and Regulation (IRR).

The complete schedule of activities is listed, as follows:

<b>Activities</b>	<b>Schedule</b>	<b>Time</b>
1. Issuance of Bid Documents	From 29 November 2018 to 21 December 2018	8:00 a.m. to 5:00 p.m.
2. Pre-bid Conference	07 December 2018	10:00 a.m.
3. Submission of Bids	04 January 2019	10:00 a.m.
4. Opening of Bids	04 January 2019	10:00 a.m.

Bid Documents will be available at the PLM-BAC Secretariat Office (Telfax. No. 528-4592) to prospective bidders upon payment of a **non-refundable** amount of **Php5,000.00** at the Pamantasan ng Lungsod ng Maynila Cashier.

PLM reserves the right to accept or reject any Bid, to annul the bidding process, and to reject all Bids at any time prior to contract award, without thereby incurring any liability to the affected Bidder or Bidders.

The Pamantasan ng Lungsod ng Maynila assumes no responsibility whatsoever to compensate or indemnify bidders for any expenses incurred in the preparation of the bid.

Incorporate

Approved by:

(Original Copy Signed)  
**ARCH. GIL C. EVASCO**  
BAC Vice-Chairperson