



**PAMANTASAN NG LUNGSOD NG MAYNILA**  
(University of the City of Manila)  
Intramuros, Manila

**REQUEST FOR QUOTATION**

Date: \_\_\_\_\_  
RFP No.: 021318-063

**Name of the**

**Company:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Business Permit No.:** \_\_\_\_\_

**TIN No.:** \_\_\_\_\_

**PhilGEPS Certificate No.:** \_\_\_\_\_

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided at the back portion of this request for quotation. Submit your quotation duly signed by you or your duly authorized representative not later than \_\_\_\_\_.

Open quotations may be submitted, manually or through facsimile or email at the address and contact number indicated below.

(Sgd.)

ATTY MAY ANGELI M. ESTOLAS  
Acting Chief, Procurement Office

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s for the item/s as follows:

Item Description	QTY	Approved Budget for the Contract (ABC)	OFFER					
			Price			Compliance with Technical Specifications (please check)		Remarks
			QTY	Unit Price	Total Price	Yes	No	
<b>1 Lot Purchase of Materials for the Drywall Partition Including Electrical Wirings at VPA Office, 3<sup>rd</sup> Floor BEE Bldg.</b>								
1	Stud Web 0.6mm x 35mm x 76mm x 3.0 mts.	60 pcs	9,600.00					
2	Tracks Web 0.6mm x 35mm x 76mm x 3.0 mts.	30 pcs	3,900.00					
3	Gypsum Board 12mm x 4' x 8' Square Edge	45 pcs	16,200.00					
4	Gypsum Screw (Medal) 1 ¼"	2500 pcs	1,250.00					
5	Blind Rivets 1/8 x 3/8	2000 pcs	1,000.00					
6	Concrete Nail 1"	1 kl.	95.00					
7	Aviation Snip	1 pc	500.00					
8	2" x 5"x 0.80 x 2.10 mtrs. Wood Door Jamb	4 units	8,000.00					
9	Door Knob	4 pcs	2,000.00					
10	Loose Pin Hinges 2 ½ x 3 1/2	8 pair	760.00					
11	Metal Drill Bit 1/8	15 pcs	675.00					
12	Masonry Drill Bit ¼"	5 pcs	1,000.00					
13	Screw Driver Bit	2 pcs	260.00					

14	Mess Tape 50mm x 75mtrs.	2 roll	370.00						
15	Flat Latex	4 tins	9,800.00						
16	Acrylic Water Based Bio-Fresh Paint (Satin Whitre)	4 tins	13,600.00						
17	Acrylic Latex Paint (Lots of Caramel)	1 tin	2,600.00						
18	Elastomeric Paint (Stone Gray)	1 tin	2,800.00						
19	Gypsum Putty 5Kg/Gal.	3 gal.	900.00						
20	Roller Brush #7 w/ Tray	10 pcs	1,200.00						
21	Baby Roller	10 pcs	400.00						
22	Paint Brush #3	5 pcs	425.00						
23	Paint Brush #2	5 pcs	300.00						
24	Sand Paper #100	20 mts	1,300.00						
25	Estopa Round Small	3 kls	255.00						
26	Convenience Outle 2- Gang, 16A, 230Vac w/ ground prong, in plate cover	10 sets	2,000.00						
27	SurfaceType PVC Utility Box	10 pcs	450.00						
28	3.5 mm str. THHN Cu. Wire, (2-Blue, 1 Green, 1-Yellow)	4 box	14,000.00						
29	5.5 mm str. THHN Cu. Wire (Black)	50 meter	2,250.00						
30	Metal Screw, Size #6 mm O ¾" long, (100 pcs/pack)	1 paxk	120.00						
31	Electrical Tape Big	4 pcs	140.00						
	PR# 02-12-04								
	<b>Total Amount, PHP</b>		<b>98,150.00</b>						
	<b>Terms of Payment:</b>								
	<b>Delivery Period:</b>								

This is to certify that I personally conducted the canvass and that the data herein are true and correct.

LORENZO S. DE VERA  
Canvasser

\_\_\_\_\_  
(Signature over Printed Name)

Landline: \_\_\_\_\_  
Mobile No.: \_\_\_\_\_  
E-Mail: \_\_\_\_\_

## TERMS AND CONDITIONS:

1. Bidders shall provide correct and accurate information required in this form.
2. Bidders may quote for any or all the items.
3. Price quotation/s must be valid for a period of *Thirty (30) calendar days* from the date of submission.
4. Price quotation/s, to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable subject to deduction of applicable Government Tax. PLM is a Government Institution, as

such it is mandated to withhold taxes and issue the corresponding BIR certification (BIR Form #2306, 2307). Computations and rates are as follows:

a. For VAT Registered

(PHP10,000.00 and below)

	FINAL VAT	EWT	TOTAL
GOODS	5%	0%	5%
SERVICES	5%	0%	5%

(Above PHP10,000.00)

	FINAL VAT	EWT	TOTAL
GOODS	5%	1%	6%
SERVICES	5%	2%	7%

b. For NON-VAT Registered

(PHP10,000.00 and below)

	PERCENTAGE	EWT	TOTAL
GOODS	3%	0%	3%
SERVICES	3%	0%	3%

(Above PHP10,000.00)

	PERCENTAGE	EWT	TOTAL
GOODS	3%	1%	4%
SERVICES	3%	2%	5%

5. Quotations exceeding the Approved Budget for the Contract shall be rejected.
6. Award of the Contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
7. Any interlineations, erasures or overwriting shall be valid only if they signed or initiated by you or any of your duly authorized representative/s.
8. The item/s shall be delivered within \_\_\_\_\_ working days from the receipt of the approved Purchase Order (PO).
9. PLM shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
10. Liquidated damages equivalent to the one tenth of one percent (0.001%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. PLM shall rescind the contract once the cumulated amount of liquidated damages reached ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.