



MANTASAN NG LUNGSOD NG MAYNILA
(University of the City of Manila)
Intramuros, Manila

REQUEST FOR PROPOSAL

Date:

RFP No.: 070514-199

Name of the

Company:

Address:

Business Permit No.:

TIN No.:

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided at the back portion of this request for quotation. Submit your quotation duly signed by you or your duly authorized representative not later than _____.

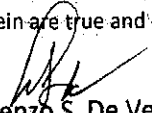
Open quotations may be submitted, manually or through facsimile or email at the address and contact number indicated below.

ATTY. ELMO R. CORTEZ
Acting Chief, Procurement Section

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s for the item/s as follows:

Item Description	QTY	Approved Budget for the Contract (ABC)	OFFER					
			Price			Compliance with Technical Specifications (please check)		Remarks
			QTY	Unit Price	Total Price	Yes	No	
Materials for the Replacement of Defective Acoustic Boards								
1 ½" x 4' x 8' Gypsum Boards	6 pieces	2,409.00						
2 Black Screw, 500pcs/box	1 box	293.33						
3 24" x 24" Accoustic Board	1,280 pieces	201,813.33						
4 Black Screw Adaptor	1 set	46.57						
Total Amount, PHP		204,562.23						
PR# 101-2016-06-30-05								
Terms of Payment:								
Delivery Period:								

This is to certify that I personally conducted the canvass and that the data herein are true and correct.


Lorenzo S. De Vera
 Canvasser

(Signature over Printed Name)

Landline: _____
 Mobile No.: _____
 E-Mail: _____

TERMS AND CONDITIONS:

1. Bidders shall provide correct and accurate information required in this form.
2. Bidders may quote for any or all the items.
3. Price quotation/s must be valid for a period of *Thirty (30) calendar days* from the date of submission.
4. Price quotation/s, to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable subject to deduction of applicable Government Tax. PLM is a Government Institution, as such it is mandated to withhold taxes and issue the corresponding BIR certification (BIR Form #2306, 2307). Computations and rates are as follows:

a. For VAT Registered

(PHP10,000.00 and below)

	FINAL VAT	EWT	TOTAL
GOODS	5%	0%	5%
SERVICES	5%	0%	5%

(Above PHP10,000.00)

	FINAL VAT	EWT	TOTAL
GOODS	5%	1%	6%
SERVICES	5%	2%	7%

b. For NON-VAT Registered

(PHP10,000.00 and below)

	PERCENTAGE	EWT	TOTAL
GOODS	3%	0%	3%
SERVICES	3%	0%	3%

(Above PHP10,000.00)

	PERCENTAGE	EWT	TOTAL
GOODS	3%	1%	4%
SERVICES	3%	2%	5%

5. Quotations exceeding the Approved Budget for the Contract shall be rejected.
6. Award of the Contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
7. Any interlineations, erasures or overwriting shall be valid only if they signed or initiated by you or any of your duly authorized representative/s.
8. The item/s shall be delivered within _____ working days from the receipt of the approved Purchase Order (PO).
9. PLM shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.