



PAMANTASAN NG LUNGSOD NG MAYNILA

(University of the City of Manila)
Intramuros, Manila

REQUEST FOR PROPOSAL

Date: _____
RFP No.: 041916-123

Company Name: _____

Address: _____

TIN: _____

Business Permit No.: _____

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided at the back portion of this request for quotation. Submit your quotation duly signed by you or your duly authorized representative not later than _____

Open quotations may be submitted, manually or through facsimile or email at the address and contact number indicated below.

Christopher E. Bandojo
CHRISTOPHER E. BANDOJO
Supply Officer IV, GSO-Procurement Section

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s for the item/s as follows:

Item Description	Qty.	Unit of Issue	Approved Budget for the Contract (ABC)	OFFER				Remarks
				Price (Inclusive of Tax)		Compliance with Technical Specifications (please check)		
				Unit Price	Total Price	Yes	No	
Procurement of Off-site Records Management Services for eight (8) months for the period of May to December 2016	1	lot						
Monthly Storage Rates for eight (8) months - Carton size: 24x15x10 inches	400	box / month	68,288.00					
Bar Coding Services	400	box	5,256.54					
Migration Fee (pull-out/pick-up)	316	box	8,446.24					
Total			81,990.78					

This is to certify that I personally conducted the canvass and that the data herein are true and correct.

NOL C. DISCAYA, JR.
NOL C. DISCAYA, JR.
Canvasser

Mobile No.: 0917-5794712 (globe), 0919-3286421 (smart)
Email Add.: ncdiscaya@plm.edu.ph

Payment Terms: _____

Delivery Period: _____

(Signature over Printed Name)

Tel. No.: _____

Mobile No.: _____

E-Mail: _____

Gen. Luna cor. Muralla Sts., Intramuros, Manila
Telefax No. (02)528-4592, Email add: procurement@plm.edu.ph