



**PAMANTASAN NG LUNGSOD NG MAYNILA**  
(University of the City of Manila)  
Intramuros, Manila

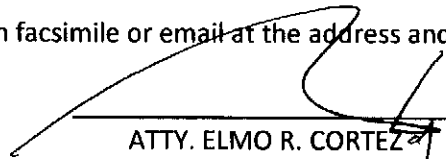
**REQUEST FOR PROPOSAL**

Date: \_\_\_\_\_  
RFP No.: 11116 - 358

**Name of the Company:** \_\_\_\_\_  
**Address:** \_\_\_\_\_  
**Business Permit No.:** \_\_\_\_\_  
**TIN No.:** \_\_\_\_\_

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided at the back portion of this request for quotation. Submit your quotation duly signed by you or your duly authorized representative not later than \_\_\_\_\_.

Open quotations may be submitted, manually or through facsimile or email at the address and contact number indicated below.

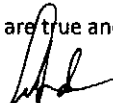
  
**ATTY. ELMO R. CORTEZ**  
 Acting Chief, GSO-Procurement Section

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s for the item/s as follows:

Item Description	QTY	Approved Budget for the Contract (ABC)	OFFER					Remarks
			Price			Compliance with Technical Specifications (please check)		
			QTY	Unit Price	Total Price	Yes	No	
<b>Materials for the Repair and Improvement of the Speech Lab (Computer Lab), Radio Laboratory and Media Center (Photography Lab) of the Mass Communication Department of CHASS</b>								
<b>I. Radio Laboratory</b>								
1 2.0mm 12" x 12" Vinyl Tiles (black color)	120 pieces	3,914.40						
2 2.0mm 12" x 12" Vinyl Tiles (white color)	120 pieces	3,914.40						
3 2.0mm 12" x 12" Vinyl Tiles (verify color)	980 pieces	32,340.00						
4 Vinyl Tiles glue, water based	30 gallons	21,780.00						
5 3/4" thick Ordinary Plywood	8 pieces	5,892.96						
6 2" x 3" x 10' S4S KD Lumber	28 pieces	12,042.80						
7 1" x 1" x 10' S4S KD Lumber	30 pieces	2,376.00						
8 Wood Glue	2 liters	274.26						
9 3" CWN	2 kilos	107.80						
10 2" FN	2 kilos	118.80						
11 Flatwall Enamel	2 gallons	1,251.80						
12 QDE White	6 gallons	4,125.00						
13 Lacquer Putty	5 gallons	3,818.80						
14 Epoxy Primer Gray	5 gallons	3,762.00						

15	Paint Thinner	1 gallon	294.80						
16	Lacquer Thinner	1 gallon	274.26						
17	Pollittuf Body Filler w/ Hardiner	2 liters	695.92						
18	Lampblack Tinting color	1 liter	197.26						
19	Roller Brush w/ Tray #8	2 pieces	117.32						
20	Baby Róller Rug	3 pieces	112.20						
21	Paint Brush 3"	2 pieces	96.80						
22	Paint Brush 2"	2 pieces	84.32						
23	Estopa Round Small	2 kilos	119.52						
	<b>II. Photo Laboratory</b>								
24	2.0mm 12" x 12" Vinyl Tiles	320 pieces	10,560.00						
25	Vinyl Tiles glue.water based	10 gallons	7,260.00						
26	¾" thick Ordinary Plywood	12 pieces	14,669.52						
27	¼" thick Ordinary Plywood	8 pieces	3,030.08						
28	1" x 1" x 10' S4S KD Lumber	20 pieces	1,584.00						
29	2" x 3" x 10' S4S KD Lumber	14 pieces	5,815.88						
30	3" CWN	2 kilos	107.80						
31	2" FN	1 kilo	59.40						
32	1" CWN	1 kilo	66.00						
33	Wood Glue	1 liter	138.96						
34	QDE White	4 gallons	2,750.00						
35	Epoxy Primer (gray)	2 gallons	1,504.80						
36	Polituff Body Filler w/ Hardiner	2 liter	695.92						
38	Paint Thinner	1 gallon	294.80						
36	Laquer Thinner	1 gallon	274.26						
39	Lampblack Tinting Color	1 liter	197.26						
40	Roller Brush w/ Tray #8	1 piece	58.66						
41	Baby Roller Rug	3 pieces	112.20						
42	Paint Brush 3"	1 piece	48.40						
43	Sandpaper #100	2 meters	336.60						
44	Sandpaper #150	5 pieces	45.80						
45	Estopa Round Small	1 kilo	59.76						
	<b>III. Computer Laboratory</b>								
46	2.0mm 12" x 12" Vinyl Tiles	1,140 pieces	37,620.00						
47	Vinyl Tiles glue, water based	25 gallons	18,150.00						
48	Accordion Folding Door 2.10 x 5.70mts	1 set	24,101.00						
	<b>Total Amount, PHP</b>		<b>227,252.52</b>						
	<b>PR# 11-09-01</b>								
	<b>Terms of Payment:</b>								
	<b>Delivery Period:</b>								

This is to certify that I personally conducted the canvass and that the data herein are true and correct.

  
**LORENZO S. DE VERA**  
 Canvasser

\_\_\_\_\_  
 (Signature over Printed Name)

Landline: \_\_\_\_\_

Mobile No.: \_\_\_\_\_

E-Mail: \_\_\_\_\_

# TERMS AND CONDITIONS:

1. Bidders shall provide correct and accurate information required in this form.
2. Bidders may quote for any or all the items.
3. Price quotation/s must be valid for a period of *Thirty (30) calendar days* from the date of submission.
4. Price quotation/s, to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable subject to deduction of applicable Government Tax. PLM is a Government Institution, as such it is mandated to withhold taxes and issue the corresponding BIR certification (BIR Form #2306, 2307). Computations and rates are as follows:

a. For VAT Registered

(PHP10,000.00 and below)

	FINAL VAT	EWT	TOTAL
GOODS	5%	0%	5%
SERVICES	5%	0%	5%

(Above PHP10,000.00)

	FINAL VAT	EWT	TOTAL
GOODS	5%	1%	6%
SERVICES	5%	2%	7%

b. For NON-VAT Registered

(PHP10,000.00 and below)

	PERCENTAGE	EWT	TOTAL
GOODS	3%	0%	3%
SERVICES	3%	0%	3%

(Above PHP10,000.00)

	PERCENTAGE	EWT	TOTAL
GOODS	3%	1%	4%
SERVICES	3%	2%	5%

5. Quotations exceeding the Approved Budget for the Contract shall be rejected.
6. Award of the Contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
7. Any interlineations, erasures or overwriting shall be valid only if they signed or initiated by you or any of your duly authorized representative/s.
8. The item/s shall be delivered within \_\_\_\_\_ working days from the receipt of the approved Purchase Order (PO).
9. PLM shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
10. Liquidated damages equivalent to the one tenth of one percent (0.001%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. PLM shall rescind the contract once the cumulated amount of liquidated damages reached ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.