



Republic of the Philippines
PAMANTASAN NG LUNGSOD NG MAYNILA
(*University of the City of Manila*)
General Luna cor. Muralla St.,
Intramuros, Manila, Philippines
02-000-0000

Office of the President

P A M A N T A S A N
Administrative Order
No. 9 s. 2010
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The **University Committee on Textbooks and Instructional Materials (UCTIM)** is hereby constituted as follows:

Chair	:	Dr. Virginia N. Santos	VPAA
Vice Chair	:	Dir. Roberto F. Ines	URC
Members	:	Dean Gil C. Evasco	CAUP
		Dean Isabelita M. Samaniego	CM
		Dean Cristina A. Mapuyan	CTHTIM
		Dean Felix F. Aspiras	GSE
		Dean Dennis Edward E. Diano	OSDS
		Prof. Dennis Ariel F. Tan	CAE
		Prof. Jimmy M. Romero	CHD
		Prof. Ernesto M. Buenaventura	CLA
		Prof. Ludmila R. Labagnoy	CMC
		Prof. Angelita G. Serrano	CME
		Prof. Algelan M. Pineda	CN
		Prof. Margarita V. Tapang	COPERS
		Prof. Michelle A. Ventura	CS
		Mrs. Rebecca M. Jocson	University Library

The UCTIM has the responsibility to receive, review, evaluate, and recommend for official use all forms of instructional materials, develop programs for writing the same, and formulate, as well as implement, Policies and Guidelines relative to the selection of Textbooks, Manuals and similar references to be used for specific courses, subject to the approval of the President. It is directed to keep a record of its meetings and all matters submitted for consideration.

The previous Committee is directed to make a formal turn-over to the new UCTIM created herein all records, documents and other instrumentalities relating to its functions.

The Committee shall serve until further orders.

All issuances, orders and regulations or parts thereof inconsistent with this Order are hereby repealed accordingly.

Signed this 8th day of July 2010 at the City of Manila.


RAFAELITO M. GARAYBLAS
Acting President