



PAMANTASAN NG LUNGSOD NG MAYNILA
(University of the City of Manila)
Intramuros, Manila



**Office of the Secretary of the University
and of the Board of Regents**

MEMORANDUM
No. M-17-0123-07

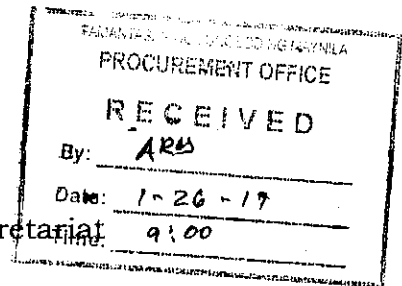
FOR : Dr. MA. LEONORA V. DE JESUS
University President

Dr. NELSON J. CELIS
EVP and Acting VP for Finance and Planning

Ms. MARIBETH P. SOLQUIO
Acting Chief, Budget Office

Dr. ANCHELA Y. UY-BIAG
Acting Chief, HRDO

Atty. RACHEL ANN KATRINA P. ABAD
Acting Chief, Procurement Section/BAC Secretariat



SUBJECT : ITEMS APPROVED BY THE BOARD

DATE : 23 January 2017

Please be informed that during the 520th Regular Meeting held on 20 January 2017, the Board of Regents approved the following items:

- Proposed 2017 University Budget and the Annual Procurement Plan (APP) for 2017

In this connection, we shall furnish your Office with the copy of the board resolution approving the above-mentioned items once it is available.

For your information and appropriate action.

ATTY. RUFINO V. ABUDA
Acting University and Board Secretary



Republic of the Philippines
PAMANTASAN NG LUNGSOD NG MAYNILA
(University of the City of Manila)
Intramuros, Manila



PLM – BIDS AND AWARDS COMMITTEE (PLM-BAC)

Resolution No. 2017-06-01

RECOMMENDING THE APPROVAL OF THE 2017 ANNUAL PROCUREMENT PLAN OF THE UNIVERSITY AND THE DELEGATION OF AUTHORITY TO THE PROCUREMENT SECTION TO CONDUCT ALTERNATIVE METHODS OF PROCUREMENT

WHEREAS, Section 7.2 of the Revised Implementing Rules and Regulations (RIRR) of Republic Act (R.A.) No. 9184, otherwise known as the Government Procurement Reform Act, requires that all procurement be undertaken in accordance with the approved Annual Procurement Plan (APP) of the Procuring Entity.

WHEREAS, in compliance with Section 7.3.2 of the RIRR, the Budget Office (BO) of the Pamantasan ng Lungsod ng Maynila (PLM) requested all End-User Units (EUUs) to submit their respective Project Procurement Management Plans (PPMPs), including their Programs, Activities, and Projects (PAPs) for Calendar Year 2017. Upon submission of various PPMPs, the Budget Office furnished the Secretariat of Pamantasan ng Lungsod ng Maynila – Bids and Awards Committee (PLM-BAC) a copy of the reviewed PPMPs.

WHEREAS, the PLM-BAC Secretariat consolidated the said PPMPs into the proposed APP for CY 2017. Each item to be procured in the APP has its Approved Budget for the Contract (ABC) as confirmed by the Budget Office. The PLM-BAC reviewed the proposed APP and recommended the method of procurement for each project.

WHEREAS, the total proposed budget for the 2017 APP is **TWO HUNDRED FIVE MILLION FOUR HUNDRED THIRTY NINE THOUSAND SIX HUNDRED SEVENTY SIX PESOS (Php205,439,676.00)**.

WHEREAS, given the volume of items to be procured, the PLM-BAC further recommends that the Procurement Section be authorized to conduct Shopping and Negotiated Procurement under Emergency Cases, Small Value Procurement and Lease of Real Property and Venue as provided in Section IV.J of the Consolidated Guidelines for the Alternative Methods of Procurement (Annex "H" of the RIRR).

WHEREAS, the APP shall be approved and submitted to the Government Procurement Policy Board (GPPB) on or before the end of January of the budget year in compliance with the Section 7.3.5 of the RIRR.

WHEREAS, as required under Rule I of Implementing Guidelines of Executive Order No. 662 series of 2007 (as amended), the APP shall be posted in the PLM official website.

RESOLUTION

WHEREFORE, the Members of the Bids and Awards Committee (BAC) resolved to **RECOMMEND** to the Board of Regents as the Head of the Procuring Entity the approval of the following:

1. Annual Procurement Plan of the Pamantasan ng Lungsod ng Maynila for CY 2017 in the total amount of **TWO HUNDRED FIVE MILLION FOUR HUNDRED THIRTY NINE THOUSAND SIX HUNDRED SEVENTY SIX PESOS (Php205,439,676.00)**; and
2. Delegation of authority to the Procurement Section to conduct Shopping and Negotiated Procurement under Emergency Cases, Small Value Procurement and Lease of Real Property and Venue.

Resolved this 18th day of January 2017, at Pamantasan ng Lungsod ng Maynila, Manila City, Philippines.


NELSON J. CELIS, DBA
Chairperson


ROOSEVELT D. DOMINGUEZ
Vice Chairperson


BENEDICTO L. AVILA
Member


BRIAN MICHAEL T. BALIO
Member


Engr. BRYAN C. GULAPA
Member

(absent)
Arch. ANTONIO C. NUDAS III
Member


Engr. CLYDELLE M. RONDARIS
Member

Recommending Approval:


MA. LEONORA V. DE JESUS, Ph.D.
University President

PAMANTASAN NG LUNGSOD NG MAYNILA
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2017 ANNUAL PROCUREMENT PLAN

Code (PAP)	Procurement Program/Project	Project Management Office/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
I. Public Bidding												
Infrastructure Projects												
17.1.1	Remodeling of Electrical Riser of Gusaling Lacson	PFMO	Public Bidding	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	Subsidy from Manila City Hall	5,000,000.00		5,000,000.00	
17.1.2	Early Childhood Care Development Center (GAD)	PFMO	Public Bidding	1st Quarter	1st Quarter	1st Quarter	1st Quarter	Subsidy from Manila City Hall	20,000,000.00		20,000,000.00	
17.1.3	Construction of Single/Common Bathroom for LGBT and Handicapped Persons (GAD)	PFMO	Public Bidding	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	Unappropriated Surplus	5,000,000.00		5,000,000.00	
Goods and Services												
17.1.4	Internet Service	ICTO	Public Bidding	1st Quarter	1st Quarter	1st Quarter	1st Quarter	General Fund	3,000,000.00	3,000,000.00		One-Year Contract
17.1.5	Printing of Newsletter	OVPPA	Public Bidding	1st Quarter	1st Quarter	1st Quarter	1st Quarter	General Fund	2,200,000.00	2,200,000.00		Printing of issues will depend upon the request of the end-user
17.1.6	Fiber Optic Installation & Campus Wide Wi-Fi connection	ICTO	Public Bidding	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	Unappropriated Surplus	15,000,000.00		15,000,000.00	
17.1.7	Furniture & Fixtures for Classrooms and Graduate School	PFMO	Public Bidding	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	Unappropriated Surplus	3,557,500.00		197,500.00	Classroom Chairs and Tables & Chairs for Graduate School
								Subsidy from Manila City Hall			3,360,000.00	
17.1.8	Library Books for CY 2017	UL	Public Bidding	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	Income	3,500,000.00		3,000,000.00	Library Books for UL
								MEDF			500,000.00	
17.1.9	One (1) Lot Rack-Mounted Servers	ICTO	Public Bidding	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	Subsidy from Manila City Hall	2,000,000.00		2,000,000.00	

Note: On the procurement activity, specific date will depend on the complete submission of requirements by End-users per project schedule.

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				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
17.1.10	Supply & Installation of Aircon	PFMO	Public Bidding	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	Income	2,500,000.00		2,500,000.00	Inverter-Type at GV Left Wing
17.1.11	Supply and Installation of CCTV	USO	Public Bidding	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	Subsidy from Manila City Hall	2,000,000.00		2,000,000.00	
17.1.12	Various IT Equipment and Software for CY 2017	ICTO	Public Bidding	3rd Quarter	3rd Quarter	3rd Quarter	3rd Quarter	Unappropriated Surplus	4,871,700.00		4,591,700.00	Desktop Computer, Laptop, Printer, Scanner, UPS, External Hard Drive, External DVD, Document Projector/Viewer
								Subsidy from Manila City Hall			280,000.00	
17.1.13	Various Medical and Laboratory Equipment	UHS	Public Bidding	3rd Quarter	3rd Quarter	3rd Quarter	3rd Quarter	Unappropriated Surplus	3,508,808.00		35,400.00	
		CPT									1,393,000.00	
		CS									506,000.00	
		CM									1,574,408.00	
17.1.14	Various Technical & Scientific Equipment	CET	Public Bidding	3rd Quarter	3rd Quarter	3rd Quarter	3rd Quarter	Unappropriated Surplus	10,048,850.00		10,048,850.00	
17.1.15	Furniture & Fixtures for Various Offices and Colleges	GSO-PSS	Public Bidding	3rd Quarter	3rd Quarter	3rd Quarter	3rd Quarter	Unappropriated Surplus	1,169,500.00		169,500.00	
								Subsidy from Manila City Hall			1,000,000.00	
17.1.16	Furniture and Fixtures for GAD	PFMO	Public Bidding	3rd Quarter	3rd Quarter	3rd Quarter	3rd Quarter	Subsidy from Manila City Hall	5,000,000.00		5,000,000.00	
17.1.17	Furniture and Fixtures for CM Laboratories	CM	Public Bidding	3rd Quarter	3rd Quarter	3rd Quarter	3rd Quarter	MEDF	9,751,106.00		9,751,106.00	For CM Laboratories
17.1.18	Furniture and Fixtures for CS Laboratories	CS	Public Bidding	3rd Quarter	3rd Quarter	3rd Quarter	3rd Quarter	Unappropriated Surplus	7,720,000.00		7,720,000.00	For CS Laboratories

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				Ada/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
II. Alternative Methods of Procurement												
a. Agency-to-Agency with Procurement Service												
<i>Goods and Services</i>												
17.II.a.1	Janitorial Supplies for PFMO	PFMO	Agency-to-Agency	Quarterly	Quarterly	Quarterly	Quarterly	General Fund	650,000.00	650,000.00		Sort to Shopping b if not available in PS
17.II.a.2	Maintenance Supplies for Gymnasium	Gymnasium	Agency-to-Agency	Quarterly	Quarterly	Quarterly	Quarterly	General Fund	100,000.00	100,000.00		Sort to Shopping b if not available in PS
b. Agency-to-Agency with Other Agencies												
<i>Goods and Services</i>												
17.II.b.1	Official Receipts	GSO-PSS	Agency-to-Agency	1st Quarter	1st Quarter	1st Quarter	1st Quarter	General Fund	115,000.00	115,000.00		Carbonless (<i>with NPO</i>) and Customized (<i>with APO</i>); Mode of Procurement will be SVP with Private Suppliers if not available to sort ATA
17.II.b.2	Documentary Stamps	Treasurer	Agency-to-Agency	1st Quarter	1st Quarter	1st Quarter	1st Quarter	General Fund	150,000.00	150,000.00		<i>with BIR</i>
17.II.b.3	Insurance	Various Concerned PMOs/ End-Users	Agency-to-Agency	1st Quarter	1st Quarter	1st Quarter	1st Quarter	General Fund	1,500,000.00			<i>Agency-to-Agency Agreement with GSIS:</i>
											500,000.00	Insurance of school buildings & its contents (complete coverage)
											300,000.00	DOLI (all purpose insurance)
											400,000.00	PLM Employees
											100,000.00	University Vehicles
		200,000.00	OSDS - Students Insurance									
c. Direct Contracting/ Direct Contracting under WETI Guidelines												
<i>Goods and Services</i>												
17.II.c.1	Water Expenses	PLM	Direct Contracting under WETI Guidelines	Monthly	Monthly	Monthly	Monthly	General Fund	7,450,000.00	7,450,000.00		Water services (Maynilad)

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				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
17.II.c.2	Electricity Expenses	PLM	Direct Contracting under WETI Guidelines	Monthly	Monthly	Monthly	Monthly	General Fund	22,000,000.00	22,000,000.00		(P1,833,333.33.00 x 12 months)
17.II.c.3	Telephone Expenses	PLM	Direct Contracting under WETI Guidelines	Monthly	Monthly	Monthly	Monthly	General Fund	1,600,000.00	1,600,000.00		Including IP-PABX
d. Small Value Procurement												
Goods and Services												
17.II.d.1	Various Ventilation and Exhaust Fans	PFMO	Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	Income	304,800.00		304,800.00	
17.II.d.2	Handheld Radios	OVPA	Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	Income	35,000.00		17,500.00	
		USO										17,500.00
17.II.d.3	Two (2) units Bulletin Board inclusive of cork board	OVPA	Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	Unappropriated Surplus	11,000.00		11,000.00	
17.II.d.4	Sports Supplies for Gym	Gymnasium	Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	General Fund	150,000.00	150,000.00		
17.II.d.5	Supply and delivery of safe and potable drinking water to all PLM offices/units	OVPA	Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	General Fund	350,000.00	350,000.00		
17.II.d.6	Rental for drinking fountain/station	OVPA	Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	General Fund	170,000.00	170,000.00		
17.II.d.7	Rental for Records Storage & Management Services	OVPA	Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	General Fund	60,000.00	60,000.00		
17.II.d.8	Rental of Copiers	GSO-PSS	Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	General Fund	720,000.00	720,000.00		
17.II.d.9	Fuel, Oils & Lubricants	OVPA	Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	General Fund	700,000.00	700,000.00		Provision for University Vehicles
17.II.d.10	Laboratory Supplies	CM	Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	MEDF	400,000.00	400,000.00		
17.II.d.11	Various Projectors	ICTO	Small Value Procurement	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	Income	625,000.00		550,000.00	LCD, LED and Portable Projectors
								MEDF			75,000.00	
17.II.d.12	Automatic Voltage Regulator (AVR) for copier	OUR	Small Value Procurement	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	Income	22,000.00		22,000.00	

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				Ads/Post of B/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
17.II.d.13	Safety Vault	ICTO	Small Value Procurement	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	Income	40,000.00		40,000.00	
17.II.d.14	Supply & Installation of Overhead Tank at GV with steel framing	PFMO	Small Value Procurement	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	Subsidy from Manila City Hall	800,000.00		800,000.00	
17.II.d.15	Automatic Garage Heat & Ventilation System	OVPA	Small Value Procurement	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	Income	50,000.00		50,000.00	
17.II.d.16	Carbon Monoxide & Nitrogen Dioxide Monitoring and Detection System	OVPA	Small Value Procurement	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	Income	50,000.00		50,000.00	
17.II.d.17	Various Automotive Equipment	OVPA	Small Value Procurement	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	Income	160,000.00		160,000.00	
17.II.d.18	Acquisition of Generators	PFMO	Small Value Procurement	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	Subsidy from Manila City Hall	400,000.00		400,000.00	
17.II.d.19	Accounting Information System Software	CA	Small Value Procurement	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	General Fund	300,000.00	300,000.00		
17.II.d.20	Supply & Installation of LED Emergency Lights	PFMO	Small Value Procurement	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	General Fund	330,000.00	330,000.00		
17.II.d.21	Counting Machine	CPT	Small Value Procurement	3rd Quarter	3rd Quarter	3rd Quarter	3rd Quarter	Income	25,000.00		25,000.00	
17.II.d.22	Two (2) units Low Speed Handpiece w/ contra-angle	UHS	Small Value Procurement	3rd Quarter	3rd Quarter	3rd Quarter	3rd Quarter	Unappropriated Surplus	35,400.00		35,400.00	
17.II.d.23	Various Sports Equipment for PCACS	PCACS	Small Value Procurement	3rd Quarter	3rd Quarter	3rd Quarter	3rd Quarter	Income	500,000.00		500,000.00	
17.II.d.24	Various Cleaning Equipment	PFMO	Small Value Procurement	3rd Quarter	3rd Quarter	3rd Quarter	3rd Quarter	Income	230,240.00		230,240.00	
17.II.d.25	Hardware Machinery and Equipment	PFMO	Small Value Procurement	3rd Quarter	3rd Quarter	3rd Quarter	3rd Quarter	Income	391,526.00		391,526.00	
17.II.d.26	Various Tools for ICTO	ICTO	Small Value Procurement	3rd Quarter	3rd Quarter	3rd Quarter	3rd Quarter	Income	8,500.00		8,500.00	
17.II.d.27	One (1) Lot Musical Instruments	PCACS	Small Value Procurement	3rd Quarter	3rd Quarter	3rd Quarter	3rd Quarter	Income	135,000.00		135,000.00	Synthesizer and Drums

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				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
17.II.d.28	Various Trolleys for ITHM	CBM	Small Value Procurement	3rd Quarter	3rd Quarter	3rd Quarter	3rd Quarter	Subsidy from Manila City Hall Income	260,000.00		160,000.00 100,000.00	
17.II.d.29	Furniture & Fixtures for ITHM	CBM	Small Value Procurement	3rd Quarter	3rd Quarter	3rd Quarter	3rd Quarter	Unappropriated Surplus	350,000.00		350,000.00	
17.II.d.30	Furniture & Fixtures for Canteen	PFMO	Small Value Procurement	3rd Quarter	3rd Quarter	3rd Quarter	3rd Quarter	Unappropriated Surplus	85,000.00		85,000.00	Stainless Tables with Cabinet and Hanging Cabinets
17.II.d.31	LED Televisions	CBM	Small Value Procurement	3rd Quarter	3rd Quarter	3rd Quarter	3rd Quarter	Income	140,000.00		140,000.00	
17.II.d.32	Installation of Carpet for GV Left Wing (New Building)	PFMO	Small Value Procurement	3rd Quarter	3rd Quarter	3rd Quarter	3rd Quarter	General Fund	150,000.00	150,000.00		
17.II.d.33	Rental of facilities during Bar Operation	CL	Small Value Procurement	4th Quarter	4th Quarter	4th Quarter	4th Quarter	LEDF	30,000.00	30,000.00		
17.II.d.34	Drugs and Medicines for CY 2017	UHS	Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	General Fund	720,000.00	720,000.00		
17.II.d.35	Dental Supplies	UHS	Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	General Fund	100,000.00	100,000.00		
17.II.d.36	Medical Supplies	UHS	Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	General Fund	30,000.00	30,000.00		
17.II.d.37	Laboratory Supplies	CPT	Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	General Fund	70,000.00	70,000.00		
17.II.d.38	Carpentry Supplies	PFMO	Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	General Fund	200,000.00	200,000.00		Maintenance Supplies
17.II.d.39	Electrical Supplies	PFMO	Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	General Fund	450,000.00	450,000.00		Maintenance Supplies
17.II.d.40	Aircon Supplies	PFMO	Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	General Fund	110,000.00	110,000.00		Maintenance Supplies
17.II.d.41	Painting & Varnishing Supplies	PFMO	Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	General Fund	120,000.00	120,000.00		Maintenance Supplies
17.II.d.42	Plumbing Supplies	PFMO	Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	General Fund	100,000.00	100,000.00		Maintenance Supplies

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17.II.d.43	Laboratory Supplies for College of Science	CS	Small Value Procurement	Semi-Annual	Semi-Annual	Semi-Annual	Semi-Annual	General Fund	300,000.00	300,000.00		Chemicals & Reagents
17.II.d.44	Training, Seminar & Faculty Development Seminar Workshop for CM	CM	Small Value Procurement	As the need arises	As the need arises	As the need arises	As the need arises	General Fund	1,000,000.00	1,000,000.00		Provision for Training, Seminar & Faculty Development Seminar Workshop for CM
17.II.d.45	Gender and Development Related Trainings and Seminars	UCRES	Small Value Procurement	As the need arises	As the need arises	As the need arises	As the need arises	General Fund	1,000,000.00	1,000,000.00		Provision for GAD Training and Seminars
17.II.d.46	Refill of Fire Extinguishers	PFMO	Small Value Procurement	As the need arises	As the need arises	As the need arises	As the need arises	General Fund	300,000.00	300,000.00		
17.II.d.47	Repairs & Maintenance - Machinery & Equipment	ICTO GSO-PSS	Small Value Procurement/ Direct Contracting (subject to evaluation)	As the need arises	As the need arises	As the need arises	As the need arises	General Fund	758,294.00	100,000.00		CCTV Maintenance & Management
										150,000.00		IT Equipment
										11,000.00		Communication Equipment
										12,000.00		Medical Equipment
										10,000.00		Sports Equipment
										10,000.00		Technical & Scientific
										425,294.00		Office Equipment
										40,000.00		Other Machinery & Equipment
17.II.d.48	Repairs & Maintenance - Transportation Equipment	OVPA	Small Value Procurement	As the need arises	As the need arises	As the need arises	As the need arises	General Fund	1,000,000.00	1,000,000.00		
17.II.d.49	Repairs & Maintenance - Furniture & Fixtures	GSO-PSS	Small Value Procurement	As the need arises	As the need arises	As the need arises	As the need arises	General Fund	25,000.00	25,000.00		
17.II.d.50	Provision for Food for Various Official Functions and Meetings	OUSBR	Small Value Procurement	As the need arises	As the need arises	As the need arises	As the need arises	General Fund	1,200,000.00	400,000.00		Provision for food during BOR meeting
		OPRES								600,000.00		Provision for official functions of the President
		Various Concerned PMOs/ End-Users								200,000.00		Food for various meetings

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2017 ANNUAL PROCUREMENT PLAN

Code (PAP)	Procurement Program/Project	Project Management Office/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
17.II.d.51	Postage & Courier Service	Various Concerned PMOs/ End-Users	Small Value Procurement	As the need arises	As the need arises	As the need arises	As the need arises	General Fund	30,000.00	30,000.00		
17.II.d.52	Repairs & Maintenance - Buildings & Other Structures	PFMO	Small Value Procurement	As the need arises	As the need arises	As the need arises	As the need arises	General Fund	5,000,000.00	20,000.00		Termite Treatment
										1,000,000.00		Supply & Installation of Window Casement w/ Glass at Gusaling Lacson
										600,000.00		Installation of ceiling lights, power outlets including materials, panel boards for canteen
										2,000,000.00		Minor repairs of school buildings & other structures
										120,000.00		Maintenance of elevator
										200,000.00		Installation of ventilation for all electrical room including ducting & electrical wirings
										330,000.00		Installation of power supply for GV Left Wing
										300,000.00		Electrical wiring for LED TV's and Projectors at GV Left Wing
	430,000.00		Supply & installation of polycarbonate roofing w/ steel tubular framing between GV-Left Wing & Gusaling Atienza									

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				Act/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO			
17.II.d.53	Printing and Publication	OSDS	Small Value Procurement	As the need arises	As the need arises	As the need arises	As the need arises	General Fund	3,365,000.00	175,000.00		Printing of student handbook		
		OVPA										50,000.00		Printing of car & government stickers
		OVPPA										120,000.00		Printing of Annual Reports
		OVPPA										1,000,000.00		Printing of Campaign & Marketing materials
		OUR										250,000.00		Printing of requirements for graduation (list of graduates, souvenir programs, citation/resolution etc)
		UCRES										1,000,000.00		Printing related expenses (Faculty Manual, Research Bulletin, PLM Review, Ang Pantas etc.)
		UCRES										500,000.00		Printing of tarpaulin, brochures, flyers, campaign materials and other related expenses for GAD
		OUR										50,000.00		Printing of PLMAT related expenses
		UL										30,000.00		Binding of books & journals
		OVPPA										100,000.00		Printing of tarpaulin for various university activities
		CL										50,000.00		PLM Law Journal
		CL										30,000.00		PLM Law Gazette (2 issues)
		CL						10,000.00		Tarpaulins for CL Activities				
							LEDF							

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17.II.d.54	Advertising Expenses	Various Concerned PMOs/ End-Users	Small Value Procurement	As the need arises	As the need arises	As the need arises	As the need arises	General Fund	1,000,000.00	500,000.00		Provision for the official advertisement of the University	
		Procurement						General Fund				400,000.00	Provision for advertisement of Invitation to Bids and other Procurement-Related Announcements
		CM						MEDF				100,000.00	CM Advertisement of MCAT results, Physician Licensure Exams. MEDF
e. Highly Technical Consultants													
<i>Goods and Services</i>													
17.II.e.1	Consultancy Services	Various Concerned PMOs/ End-Users	Highly Technical Consultants	As the need arises	As the need arises	As the need arises	As the need arises	General Fund	4,000,000.00	4,000,000.00		SVP if not available to sort HTC; Including Php600,000.00 for GAD Consultancy	
III. Various Modes of Procurement depending on Nature, Conditions and Amount													
<i>Goods and Services</i>													
17.III.1	Rental expenses for graduation activities	OUR	Various Modes of Procurement depending on Nature, Conditions and Amount	1st Quarter	1st Quarter	1st Quarter	1st Quarter	General Fund	1,500,000.00	1,500,000.00		Venue, Monobloc and other rental expenses for graduation	
17.III.2	Trainings/seminars/conferences of Academic and Administrative personnel including orientation and in-house training programs	HRDO	Various Modes of Procurement depending on Nature, Conditions and Amount	As the need arises	As the need arises	As the need arises	As the need arises	General Fund	3,305,875.00	3,305,875.00		Provision for Trainings/seminars/conferences of Academic and Administrative personnel including orientation and in-house training programs	

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17.III.3	Other Maintenance & Operating Expenses	CM	Various Modes of Procurement depending on Nature, Conditions and Amount	As the need arises	As the need arises	As the need arises	As the need arises	MEDF	18,921,650.00	1,500,000.00		CM related expenses (MCAT, Acquisition of cadavers etc)
		LEDF						300,000.00			CL related expenses (Testimonial Dinner, Debate, Lecture Series, Bar Ops, etc.)	
		DMST - Trust Fund						850,000.00			DMST related expenses (RAATI, Team Building, Familiarization Firing, Pres. of Sponsors etc.)	
		CWTS - Trust Fund						500,000.00			CWTS related expenses (Community Dev't. Projects, Leadership Training etc.)	
		General Fund						1,000,000.00			Cultural related expenses	
								1,410,000.00			Sports related expenses	
								1,561,650.00			OSDS related expenses (Including Food Voucher, SALT, LTS, Off-campus competition etc.)	
								500,000.00			UCRES Research & Extension Activities & Programs	
								100,000.00			CN related expenses & Community Extension Service Program	
								250,000.00			CPT Community Extension Service Program	
								250,000.00			ARTA related expenses	
								5,000,000.00			Golden Anniversary related expenses	
								50,000.00			PLM Admission Test related expenses	
								250,000.00			Psychological testing materials and job fair expenses	
								50,000.00			University Vehicles' Registration	
								500,000.00			Christmas Party related expenses	
								1,500,000.00			Graduation related expenses	
								1,600,000.00			Meralco Deposits (GV - Left Wing)	
								350,000.00			Maynilad Deposits (GV - Left Wing)	
								900,000.00			Gender and Development (GAD) Related Expenses	
	500,000.00		VPPA miscellaneous and related expenses									

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17.III.4	Various Common-Use Office Supplies	GSO-PSS	Various Modes of Procurement depending on Nature, Conditions and Amount	As the need arises	As the need arises	As the need arises	As the need arises	General Fund	5,207,927.00	5,207,927.00		Please refer to APP-CSE for details
17.III.5	Subscription	Various Concerned PMOs/ End-Users	Various Modes of Procurement depending on Nature, Conditions and Amount	As the need arises	As the need arises	As the need arises	As the need arises	General Fund	5,175,000.00	5,175,000.00		Subscription of journals, ejournals, ebooks, magazines, newspapers, etc. and ICTO DNS Registration & Cloud Computing Solution and End Point Security
17.III.6	Contingencies for Capital Outlay	Various Concerned PMOs/ End-Users	Various Modes of Procurement depending on Nature, Conditions and Amount	As the need arises	As the need arises	As the need arises	As the need arises	General Fund	600,000.00		150,000.00	Contingency for Office Equipment
											250,000.00	Contingency for Information & Communication Technology Equipment
											100,000.00	Contingency for Furniture & Fixtures
											100,000.00	Contingency for Other Machinery & Equipment

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				Adm/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
17.III.7	Contingencies for Maintenance and Other Operating Expenses	Various Concerned PMOs/ End-Users	Various Modes of Procurement depending on Nature, Conditions and Amount	As the need arises	As the need arises	As the need arises	As the need arises	General Fund	2,440,000.00	1,000,000.00		Contingency for Office Supplies Expenses
										100,000.00		Contingency for Medical/Dental & Laboratory Supplies Expenses
										340,000.00		Contingency for Other Supplies & Materials Expenses
										1,000,000.00		Contingency for Other Maintenance & Operating Expenses

Prepared by:

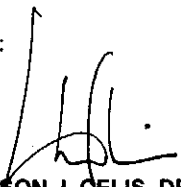
Certified True and Correct:

Indorsed by:

Recommending Approval to the Board of Regents:


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Acting Head, BAC Secretariat


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Acting Chief, Budget Office


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 Executive Vice President*


MA. LEONORA V. DE JESUS, Ph.D.
University President

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